

# Student Right - to - Know and Campus Security Act

## Independence College of Cosmetology

September 30, 2017

Title II of Public Law 101-542, as amended, is the Crime Awareness and Campus Security Act of 1990. This Act requires an institution to collect and report information about crime on campus by October 1 of each year and to make the information available to applicants and staff.

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Security Officer  
 Fire Safety Officer  
 Lead Title IX Coordinator

- A. Policy for reporting criminal actions or other emergencies occurring on campus: Students and/or staff should report any criminal action or other emergency directly to the Director of the College. If not available, report to an Instructor or Staff member. Upon receipt of such a report the staff will notify local police or deal with the problem personally.
- B. Policy concerning security and access to facilities: Staff members wait for all students to leave at the close of the day. The building is then locked until the next business day. The owners and limited staff members have keys to the building. The floor cleaner works at night on the weekends and is the only non-staff person to have keys.
- C. Policy concerning campus law enforcement: The campus is small enough not to warrant special security personnel. Any criminal activity is reported directly to the owners who have a good working relationship with the local police.
- D. Description of programs about security: The College provides each student with a copy of the Policies and Procedures on the first day of class. During its discussion students are informed of security policies and procedures as well as suggestions for keeping themselves and their personal belongings protected. The College web site has information about sexual misconduct and security policies. <http://www.hair-skin-nails.com/title-ix-sexual-misconduct-policy.html> The College has a “No Weapons” policy.
- E. Description of programs on prevention of Crime: The College hosts a short seminar on an annual basis to educate staff and students about personal safety.
- F. Statistics of on-campus occurrences in the past three years:

### Criminal Offenses - On Campus

Criminal offense	Total occurrences On campus		
	2014	2015	2016
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0

g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0
k. <u>Arson</u>	0	0	0

### Criminal Offenses - Public Property

Criminal offense	Total occurrences on Public Property		
	2014	2015	2016
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0
k. <u>Arson</u>	0	0	0

- There were no Hate Crimes On Campus or on Public Property
- There were no VAWA (Violence Against Women Act) Crimes On Campus or on Public Property
- There were no Arrests On Campus or on Public Property
- There were no Disciplinary Actions On Campus or on Public Property
- There were no Unfounded Crimes On Campus or on Public Property

- For further information, see <http://ope.ed.gov/security>.

G. Policy of monitoring and recording criminal activity at off-campus activities: Not Applicable

H. Statistics concerning arrests on campus for:

1. Liquor law violations                    none
2. Drug abuse violations                    none
3. Weapons possessions                    none

I. Policy regarding alcoholic beverages and illegal drugs: The College has in effect a Drug-free Workplace policy. This includes any controlled substance. Non-compliance with the policy will result in mandatory counseling and rehabilitation by an appropriate agency, referral to police or prosecutor and/or termination. All students and staff sign a copy of this policy saying they have read, understood and will comply with the policy.

J. The Missouri Sex Offenders list may be accessed at:  
<http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/CRID/SOR/SORPage.html>

K. EMERGENCY RESPONSE & EVACUATION PROCEDURES

Staff and students should immediately notify the College Director, the Office Manager or any Instructor in the event of a significant emergency or dangerous situation. Upon confirmation of the situation an announcement may be made over the intercom giving directions for student, staff and client conduct.

In case of fire, students should notify staff and evacuate the building to a safe distance for roll to be taken.

In case of a tornado, students and clients should proceed to the downstairs classroom until safe. Roll will be taken.

In case of unforeseen emergency – notify the Director, the Office Manager or any Instructor (who will determine necessary action).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent or Guardian if student is a minor.

\_\_\_\_\_  
Date